



2017

NORTHERN PULP NOVA SCOTIA ENVIRONMENTAL LIAISON COMMITTEE TERMS OF REFERENCE

BACKGROUND

In compliance with the Terms and Conditions of Environmental Approval #2011-076657, effective May 10, 2011, Northern Pulp Nova Scotia Corporation (the Company) has established a Community Liaison Committee as a formal consultation process with certain local stakeholders regarding the Company's environmental approval. The Community Liaison Committee operates independently. Northern Pulp participated heavily in the long-standing Pictou Harbour Environmental Protection Project which operated for over twenty years.

OBJECTIVES/ROLES

The Company's communications activities will take a broad view of environmental sustainability, including but not limited to social, environmental, community and economic considerations. Members represent themselves as individuals living within specific community areas.

Tasks of the Community Liaison Committee include, but are not limited to:

- Providing member's own diverse personal perspectives on issues such as community communication and consultation, research and development, environmental practices as well as any other issues broadly related to the Company's environmental performance and stewardship
- Providing their own personal and individual constructive input on how the company may better address and respond to community needs and concerns
- Identifying opportunities for further dialogue and communications
- Reviewing and commenting on the Company's environmental plans and performance

MEMBERSHIP

The membership of the Community Liaison Committee is mandated by the terms of Environmental Approval. Participation on the CLC is a voluntary activity and its members serve without remuneration.

Under 2011-076657-A01 dated March 9, 2015, membership is to include:

- Two representatives from the Pictou Landing First Nation
- One representative from the community of Pictou Landing
- One representative from the community of Abercrombie
- One representative from Moody Cove
- One representative from the town of Pictou
- One representative from Green Hill
- One employee from Northern Pulp Nova Scotia Corporation
- Appropriate representatives from Northern Pulp Nova Scotia Corporation

MEETING LEADERSHIP AND FACILITATION

Meeting of the Community Liaison Committee will be convened by the Company at least twice annually and will be facilitated by a Company representative.

The prime responsibility of the facilitator is to ensure that the Liaison Committee process operates to the satisfaction of the Company and the Committee members.

The facilitator is responsible for preparing meeting agendas in consultation with the Company and Committee members.

OPERATING PRINCIPLES

The Community Liaison Committee will conduct its affairs in a consultative, professional and team-oriented manner. Members will be encouraged to participate in discussions and express their personal opinions clearly, to be documented in the minutes.

The minutes will reflect all input from members of the Committee and the Company. The Company will consider all input and provide feedback in a timely fashion. All meetings will be attended by appropriate Company staff personnel with accountability for Company environmental performance. Additional staff participation will be a function of the topic(s) to be discussed as defined by the agenda.

The format of the initial meetings will focus on information exchange in an attempt to ensure all members are adequately versed in Company operations and procedures. If possible, information will be provided to members in advance of meetings. On occasion, the meeting format may be that of a field trip or tour.

ANTICIPATED MEETING FREQUENCY

The Community Liaison Committee will meet a minimum of two times annually, unless the need for more meetings is identified. Teleconferences and regular electronic information exchange will be regular mechanisms for group communications and feedback.

CONFIDENTIALITY OF DISCUSSIONS

It is possible a meeting agenda item will require documents and/or discussions which are confidential in nature. In these instances, Committee members will be informed and will be asked to treat the discussions or documents as privileged and confidential. The Committee members may choose not to receive the information if they feel that confidentiality is inappropriate.

In an effort to promote open and candid dialogue, all discussions as well as minutes of the meetings will be kept confidential and will not be distributed outside of the Company or the Committee. General summary notes will be posted on the Company website.

As unanimously decided by all members of the committee, members will provide their personal views on a confidential basis. Public questions received will be vetted through CLC Chair to committee members. Point of contact via email will remain info@northernpulp.com.

(Updated: May, 2017)